

# PATRIOT



PREPARATORY ACADEMY

## Employment Application

4938 Beatrice Drive  
Columbus, OH 43227

Phone 614-864-5332  
Fax 614-864-5381

For Office Use Only

Date Received: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

Date of Hire: \_\_\_\_\_

Position: \_\_\_\_\_

### GENERAL INFORMATION

Name \_\_\_\_\_ Home Phone # \_\_\_\_\_  
First Middle Last

Cell Phone # \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_  
Street City State Zip

Position(s) Applying for: \_\_\_\_\_ Referred By: \_\_\_\_\_

### EDUCATIONAL INFORMATION

School	Name	Major	Minor	Degree	Graduated
High School					Yes No
College					Yes No
College					Yes No
Graduate School					Yes No
Graduate School					Yes No
Other					

Are you certified or licensed in Ohio? \_\_\_\_\_ Certificate # \_\_\_\_\_

If yes, what certificates, licenses, or endorsements do you have? \_\_\_\_\_

If no, have you made application for certification? \_\_\_\_\_ What date was it submitted? \_\_\_\_\_

What other skills, trades, or qualifications do you have specific to your desired position? \_\_\_\_\_

### PROFESSIONAL EXPERIENCE

Employer's Name/City/State	Position	Grade/Subject/Skills/Duties	From - To	Reason for Leaving

Please include your resume along with this application.

## PROFESSIONAL REFERENCES

Please list the names of superintendents, principals, supervisors, and/or others who closely observed your work.

Name	Address	Email	Phone Number

## ADDITIONAL INFORMATION

Are you able to perform the essential functions of the position you are applying for with or without reasonable accommodation? \_\_\_\_\_ What reasonable accommodation, if any, would you request? \_\_\_\_\_

If hired, are you able to submit proof that you are legally eligible for employment in the U.S.? \_\_\_\_\_

Have you ever been discharged or asked to resign from a current or a prior position? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Have you ever surrendered a teaching certificate, license, or permit? \_\_\_\_\_ If yes, please explain \_\_\_\_\_

Are you interested in coaching or leading after school clubs? \_\_\_\_\_ If yes, which one(s)? \_\_\_\_\_

## SIGNATURE

By signing below, I acknowledge that all the information provided is true and verifiable to the best of my knowledge. I also authorize Patriot Preparatory Academy to contact my references, perform a background check, and verify all information provided. Any falsification of information will render the application void. ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE.

### EQUAL OPPORTUNITY EMPLOYMENT

Patriot Preparatory Academy's policy is to hire and promote individuals who best meet the requirements of available positions and who have the best potential for advancement. It is our policy to provide Equal Employment Opportunity in full compliance with all applicable laws, including Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act, the Age Discrimination in Employment Act, the Equal Pay Act, and the state fair employment practices laws.

In keeping with this policy, applicants for employment, recruitment, hiring, transfer, promotion, pay, benefits, lay-off, demotion, or discharge will be made without regard to race, color, religion, sex, national origin, age, handicap, or disability. Persons who believe that they have not been afforded equal treatment in accordance with this policy should contact the Superintendent, who will present the concern to the PPA Board. All complaints of unequal treatment will be fully investigated and corrective action taken where required.

Signature \_\_\_\_\_ Date \_\_\_\_\_